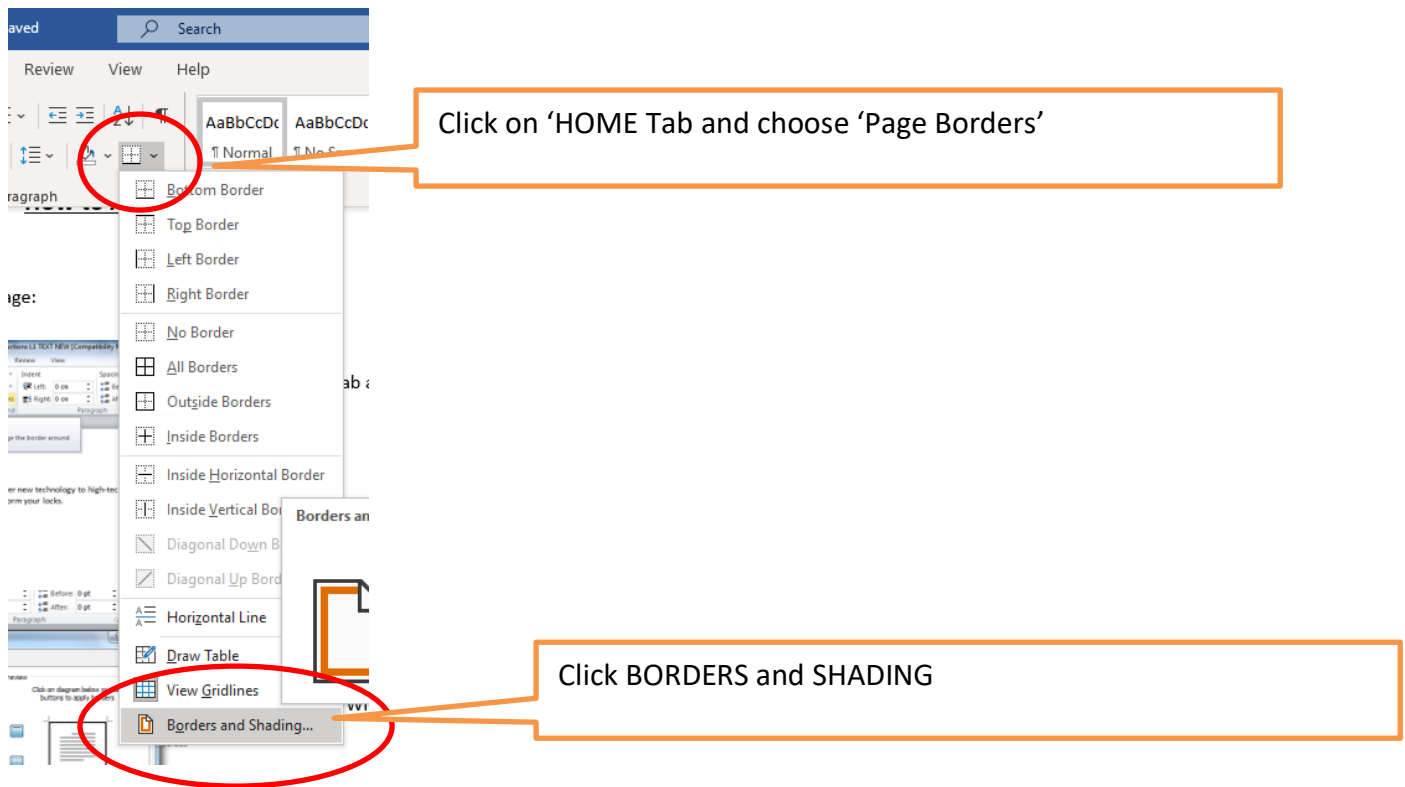


How to Add a Page Border

To add a border to your page: **FROM THE HOME TAB**



To add a border to your page: **FROM THE DESIGN TAB**



A dialog box will appear.

Choose 'Box'.

You can change the thickness of the border using the 'Width' drop down arrow.

Make sure that 'Whole document' has been selected.

Click 'OK'.

Your page will now have a border.

The dialog box shows a preview of a page with a border. It includes a 'Width' dropdown menu, an 'Options...' button, and 'OK' and 'Cancel' buttons at the bottom.